



UNIFORM POLICY & PROCEDURE

POLICY

VISION

Saint David's Parish School is a vibrant, inclusive, Catholic community inspired by St Mary MacKillop fostering faith and learning so as to nurture optimistic compassionate people of the world.

RATIONALE

At Saint David's, the school uniform is an important part of the school's identity and all students are required to wear the approved school uniform to school each day. All students are expected to show pride in themselves and their school by meeting requirements relating to grooming and presentation. Parents are asked to support the School's Uniform Policy by ensuring that their child(ren) has the required uniform, and that they wear the uniform neatly and correctly. Saint David's Parish School Uniform Policy is endorsed by the School Board and enforced by the Principal, and teaching staff. Agreement to adhere to the Uniform Policy is a condition of enrolment.

GUIDELINES

In support of this policy Saint David's Parish School will:

- Make a copy of this policy available to the school community

The Principal will:

- Inform parents/carers of the guidelines

All Staff members will:

- Remind children of the correct uniform
- Speak to children not wearing correct uniform and send home uniform letter where necessary

Children will:

- Wear the full and correct school uniform

Parents/Caregivers will:

- Buy the correct uniform
- Ensure that their children follow the school guidelines.

IMPLEMENTATION

There are three uniforms – **sports, winter** and **summer** (noting that Term 3 Reception students wear sports uniforms 5 days a week until their commencement in Term 1 the following year).

Grooming

Students are expected to present themselves in their school uniform in a neat, smart and well-groomed manner. Clothing is to be clean and in a good state of repair. The following guidelines are set:

Hair

In order to keep hair neat and tidy the following will apply:

- Hair is to be of its own natural colour and style
- Hair is to be well groomed and off the face
- Hair longer than shoulder length is to be tied back
- Ribbons, elastic and headbands are to be plain navy or School fabric only
- Hair products, such as gel, are only to be used to assist with natural styling and care
- Extreme hairstyles are not acceptable e.g. extreme shavings, mohawks etc.

Jewellery

- Watches are to be conservative in both colour and style
- Earrings are to be either plain sleepers or studs in gold or silver – one in each earlobe only
- A fine gold or silver chain may be worn, but only if it carries a small religious symbol
- No other jewellery is permitted

Make-Up and Nail Polish

Students are not permitted to wear make-up, face or hair glitter, fake nails or nail polish to school.

School Bag

The Saint David's Parish School approved school bag is compulsory. The school will work with families of students with physical disabilities to ensure they have workarounds such as a roller bag.

Change Over of the Uniform

There shall be a two-week period at the commencement of Term 2 and at the commencement of Term 4 to facilitate changeover from summer to winter uniform and vice versa. This will also give children the flexibility to wear either uniform depending on the weather.

Hats

The school hat shall be worn when outdoors in **Terms 1, 3 and 4 and when the UV radiation level is 3 and above at other times** (no hat = play in the shade), as outlined in our SunSmart Policy.

Sport Uniform

The school sports uniform will be worn **twice per week** for sport and fitness lessons. Any changes for sport lessons will be advised by the school. Please note that Term 3 Reception students wear sports uniforms 5 days a week until their commencement in Term 1 the following year

Year 6 Leadership Tops

Year 6 students are to wear the school Leadership jumper with their formal School Uniform and the Leadership jumper and Leadership polo shirt with their Sport Uniform.

School Shoe Examples

Students should wear black school style shoes. Often these shoes are leather and designed for active wear at school. (i.e. Clarks). Shoes are to be plain (i.e. no decoration/flowers). We have provided some examples below to help.

These shoes are examples of correct school shoes:



Sport Shoes

Students should wear plain black sports shoes with their sports uniform.

Socks

Navy ankle socks should be worn with the formal summer uniform

Navy ankle socks (boys), navy knee high socks or navy tights (girls) are to be worn with the formal winter uniform

Plain white ankle socks are to be worn year-round with the sports uniform

Uniform Policy Breaches

Students who are in breach of the uniform policy will have follow up made with their parents/caregivers.

PROCEDURE

From 1 November 2023, the Saint David's Parish School uniform is supplied by Perm-A-Pleat. As we are moving to a new supplier, there will be a 2-year phase in period. All students will be expected to be in the correct uniform by **Term 1, 2026**.

Purchasing

The full range of the uniform is available to try on at the Front Office. It is recommended that you use the checklist below as a reference when placing your online order.

To place your online order:

1. Go to the school website and under the 'Uniform' page select 'Online Ordering'
2. Select the Year/Season/Gender for your child
3. Select Product & Quantity & Add to Cart
4. Click on the Shopping Trolley icon to review your purchase
5. Click Checkout & follow the payment and delivery prompts

Category	Item	Sizes Available									
Boys Summer	Short Sleeve Shirt	2C	4C	6C	8C	10C	12C	14C	16C		
	Elastic Waist Short	4C	6C	8C	10C	12C	14C	16C			
Boys Winter	Long Sleeve Shirt	2C	4C	6C	8C	10C	12C	14C	16C		
	Elastic Back Trousers	4	5	6	7	8	9	10	12	14	16
	Full Elastic Waist Pant	4	6	8	10	12	14	16			
	Softshell Jacket	4C-6C		8C	10C	12C	14C	16C			
	Knitted Jumper	4	6	8	10	12	14	16			
Girls Summer	Dress	2C	4C	6C	8C	10C	12C	14C	16C		
	Skort	4C	6C	8C	10C	12C	14C	16C			
	Short Sleeve Blouse	2C	4C	6C	8C	10C	12C	14C	16C		
Girls Winter	Pinafore (Rec – Year 3)	2C	4C	6C	8C	10C	12C	14C	16C		
	Skirt (Yrs 4-6)	8C		10C	12C	14C	16C				
	Long Sleeve Blouse	2C	4C	6C	8C	10C	12C	14C	16C		
	Ladies Tailored Trousers	2C	4C	6C	8C	10C	12C	14C	16C		
	Cross Over Tie (Optional)	O/S									
	Knitted Jumper	4	6	8	10	12	14	16			
	Softshell Jacket	4C-6C		8C	10C	12C	14C	16C			
Sport	Rugby Top	4C	6C	8C	10C	12C	14C	16C			
	Polo Feeder Stripe	2C	4C	6C	8C	10C	12C	14C	16C		
	Sport Short	2C	4C	6C	8C	10C	12C	14C	16C		
	Track Pant	2C	4C	6C	8C	10C	12C	14C	16C		
Accessories	Flap Navy Hat	Medium									
	Backpack	O/S									
	Library Bag Folio (Notecase)	O/S									

Sizing

Perm-A-Pleat stock garments up to size 16C. Any special size garments will require a lead time of 5-8 weeks.

Delivery Timeframes

Orders delivered to the school will be free of charge, however it may take up to 2 weeks for orders to be delivered to the school and passed onto families. Orders delivered to your home address will incur a fee but are usually delivered within 48 hours to metro locations.

If you choose to have your order delivered to the school, you will be emailed by the Front Office staff when it is available. Orders can then be collected from the Front Office. You can choose to have your items sent home with your child; however, the school will bear no responsibility for items lost in transit through this process.

Warranties & Returns

The school bears no responsibility for faulty products and all warranties & returns are handled entirely by Perm-A-Pleat. Perm-A-Pleat’s policy is to repair, replace or credit any incorrectly made or faulty products depending on the nature of the product failure at no cost to the customer. All returns are assessed on a case by case basis and would be on the basis of a manufacturing fault or defect. Perm-A-Pleat reserves the right to repair all faulty and defective products where possible instead of a replacement or credit. Any products damaged as a result of wear and tear, accident or mishandling will not be credited, repaired or replaced free of charge.

Exchanges

If you accidentally purchase the wrong size, you can send the product/s back to Perm-A-Pleat using the Exchange Product Form which can be found on the website. Perm-A-Pleat will then exchange the order free of charge. Credits are not provided. Items must be returned to Perm-A-Pleat within 14 days of receipt of the goods (at purchaser’s expense). The product/s must be in the same condition as at the time of purchase including tags and labels attached and in the same condition as when purchased (unworn, unwashed and in original packaging). Products not in saleable condition will not be accepted for exchange. Products must be returned with the completed exchange form and with proof of purchase.

DATE FOR REVIEW

Implemented:	2000
Ratified by School Board:	2000
Last Review:	2016, 2020, 2023
Next Review:	2026