



Saint David's
PARISH SCHOOL

Annual General Meeting

18 March 2025





AGENDA

**For the combined 2024 Annual General Meeting of Saint David's Parish School
& Parents and Friends Committee**

Tuesday 18 March 2025 at 6.00pm

- 1. Introduction and Welcome** Mia Harms
- 2. Prayer** Jenny Everuss
- 3. Present and Apologies**
- 4. Confirmation of Minutes from previous Annual General Meeting held Tuesday 19 March 2024**
- 5. Reports**
 - 5.1 President's Report Fr James Jeyachandran
 - 5.2 Principal (tabled) Mia Harms
 - 5.3 School Board Treasurer (tabled) Carolyn Reed
 - 5.4 School Board Chairperson (tabled) Anthony De Leo
 - 5.5 Parents and Friends Committee Chairperson (tabled) Kristy Tohl
 - 5.6 Parents and Friends Treasurer (tabled) Debbie Graeber
 - 5.7 Other Reports
 - 5.7.1 Assistant Principal - Religious Identity and Mission (tabled) Jenny Everuss
 - 5.7.2 Out of School Hours Care (tabled) Mim Everett
 - 5.7.3 Work Health and Safety (tabled) Tracy Roberts
- 6. Election – Nominations for 2025** Fr James Jeyachandran
- 7. Questions with prior notice** Mia Harms



ANNUAL GENERAL MEETING MINUTES

Annual General Meeting held on Tuesday, 19 March 2024 at 6.00pm in the Staff Room.

Meeting opened at 6.00pm

1. Introduction and Welcome

Mia Harms

2. Prayer

Jenny Everuss

3. Present

Emily Cai (minutes), Anthony De Leo (Chairperson), Jenny Everuss, Luke Ferguson (Deputy Principal), Debbie Graeber, Stacey Hampton, Mia Harms (Principal), Stephanie Henderson, Brenda Klose, Carolyn Reed

Apologies

Amanda North, Mary Stovell, Kristy Tohl

4. Confirmation of Minutes of previous Annual General Meeting held on Tuesday, 21 March 2023

Accepted Debbie Graeber **Seconded** Jenny Everuss

5. Reports

5.1 School Board President

- Nil

5.2 Principal – as tabled by Mia Harms

- As tabled

5.3 School Board Treasurer – as tabled by Debbie Graeber

- As tabled

5.4 School Board Chairperson – as tabled by Anthony De Leo

- As tabled

5.5 Parents & Friends Committee Chairperson – as tabled by Grace Napoli

- As tabled

5.6 Parents & Friends Treasurer's Report – as tabled by Debbie Graeber

- As tabled

5.7 Other Reports

- **Assistant to the Principal (Religious Identity & Mission) – as tabled by Jenny Everuss**
- **Out of School Hours Care – as tabled by Mim Everett**
- **Work Health & Safety – as tabled by Deb Watson**

All reports were moved and seconded as accepted

6. Election Nominations for 2024

- Three Nominations for School Board received:
 - Anthony De Leo (Re-nomination)
 - Stacey Hampton
 - Kristy Tohl (Re-nomination)
- All nominations were accepted and no election was required

- One Resignation was received
 - Amanda North
 - Mia thanked Amanda & also Grace who retired prior to the February meeting. A gift will be passed onto them as they were unable to attend the AGM.
 - Mia also took the opportunity to thank the entire Board for their commitment & input in 2023 & for welcoming her into the school last year.

7. Questions with prior notice:

- Nil

Meeting closed at: 6:18pm

PRINCIPAL'S REPORT

The 2024 school year resumed with its usual busyness and activity. 2024 welcomed 18 classes, new staff members and students ready for what the year ahead would bring. A new Leader of Learning, Diversity and Wellbeing, Corey Lewis was appointed. Our newly appointed Deputy Principal, Luke Ferguson entered his first full year at Saint David's Parish School. Our strong partnership with St David's Parish continued to flourish with the support of Fr James Jeyachandran OMI - Parish Priest and Jenny Everuss, Assistant to the Principal, Identity and Mission (APRIM).

I have detailed below some of the school initiatives undertaken in the 2024 school year. These initiatives align with the 2024 Annual Improvement Plan.

Catholic Identity

Our Catholic Identity sits at the centre of our commitment to Catholic social teaching.

- A continued focus on our Josephite tradition, based on the teaching of St Mary of the Cross MacKillop, with the launch of our 2024 school theme, 'Let us be joyful and thank God'. This theme became part of the class and school culture throughout 2024
- Parents/Caregivers invited to join in and participate with class liturgies and Masses
- Continuation of Community Prayer every second Monday involving the whole school with an invitation extended to Parents and Caregivers
- The Crossways curriculum, continued to evolve with a commitment to implement the scope and sequence developed to ensure all components were covered adequately across year levels. Several staff attended professional learning at Catholic Education SA to further their understanding of the Crossways curriculum
- Godly Play, a Religious Education pedagogy was developed and props were created to enable the teaching of religious Scripture
- Social justice initiatives were a significant focus of raising awareness and fundraising. Our Mini Vinnies, student volunteers, met with our Assistant to the Principal, Identity and Mission (APRIM), Jenny Everuss, periodically throughout the year and organised various activities in support of our mission initiatives. Our parent community were particularly generous supporting these fundraising activities. Saint David's Parish School was involved in Project Compassion, Vinnies Winter Appeal, Mary MacKillop Fete Day, Catholic Charities and St Vincent De Paul giving tree and Christmas hampers
- The traditional MacKillop Fete day held in Term 3 organised by the Year 6 and Year 5 students, raised funds for Mary MacKillop Today.
- The success of the parish led Sacramental Program reflected the strong collaboration between our school and the Parish with 12 students who celebrated the Sacrament of First Reconciliation and a further 12 students who celebrated the Sacrament of First Holy Communion and Confirmation
- As part of our focus for National Reconciliation Week, our students created hands and placed them throughout our gardens a sign of solidarity and harmony.
- Family Parish Masses continued to be promoted with numerous families participating in these celebrations. Students were also encouraged to become part of the band and choir at these events

High Quality Teaching & Learning

Professional Learning opportunities for staff in 2024 included Positive Behaviour Intervention Strategies (PBIS). PBIS provides schools with a process for teaching social and behavioural skills and helps them to develop a positive, proactive, and systematic approach based on school data. It takes the approach that opportunities for learning and achievement increase if:

- the school environment is positive and supportive
- expectations are consistently clear
- students are consistently taught expected behaviours
- expected behaviours are consistently acknowledged
- Behaviour errors are consistently responded to in a fair and equitable way.

Teaching staff continued to explore more deeply CLARITY, a Catholic Education SA system-wide approach that has a focus on building teacher and leader capacity to increase student achievement and growth in an ongoing, sustainable way. Teachers learned about the use of Learning Intentions and Co-constructing Success Criteria. Teachers were tasked with using these strategies in their daily classroom practices with the aim to enhance teaching practices and improve

student learning outcomes. The clarity with Learning Intentions and Co-constructing Success Criteria provides a clear framework to articulate the goals of the lesson and the criteria for student success.

A focus on Numeracy and Literacy professional learning, Curriculum planning and learning design continued on the professional learning agenda.

In 2024, Rock and Water, a wellbeing program, led by David Hillard was introduced for students in Reception to Year 6. Rock is the symbol used in the program for standing fast for what you feel is right and worth defending. Water is the symbol of strength through cooperation and communication. Students learned to stand stronger in many ways. In the playground and the classroom. They learned to identify their limitations and possibilities, learned to communicate more effectively, learned to feel, set and defend their own boundaries and to respect others' boundaries too. A parent/caregiver meeting was held to further support the implementation of this program.

The introduction of a Wellbeing dog, Banjo, was welcomed during Term 3 2024. Banjo was an instant delight helping many students with their self-regulation and anxiety.

In 2024, we continued the work of DIBELS, an evidence-based assessment system for use in prevention and early intervention of reading difficulties. DIBELS system includes an integrated set of measures that help determine if students are learning the reading skills necessary to be successful readers. The DIBELS system can help determine whether instruction and intervention efforts are working as intended to improve student reading outcomes. Teachers new to Saint David's Parish School, undertook training to learn how to administer each subtest. An additional change we instigated was to include our ESOs (Education Support Officers, Curriculum) in the training so they would be able to administer DIBELS assessments. Teachers, however, were still required to analyse the data in their Professional Learning Communities.

The continued collection of data in a range of areas including PAT-M & PAT-R, DIBELS, Phonemic Awareness, Year 1 Phonics Check and FELA assisted teachers in providing targeted support to meet the needs of all learners.

The school's NAPLAN results continued to be strong in comparison to other schools in the region, with scores in all domains above the region average and 9 out of 10 domains higher than the CESA average.

At the heart of our school's mission is a steadfast commitment to supporting students with high potential. Through programs like Gateways Eureka, ICAS (International Competitions and Assessments for Schools), Oliphant Science Awards, and Children's University, we provide our students with the tools, encouragement, and platforms they need to thrive.

The ICAS assessments are known for their challenging and comprehensive nature, offering students an opportunity to showcase their abilities in a range of subjects, including English, Mathematics, Science, and more. In 2024, several students from Saint David's Parish School achieved outstanding results. One student in Year 2 achieved a High Distinction in Mathematics. This prestigious award is reserved for top-performing students in the top 1% in the country.

26 of our students successfully graduated from Children's University. Throughout the year, graduates earned learning credits by engaging in activities that align with their interests and passions. These experiences have not only enriched their academic skills but have also fostered valuable life skills such as teamwork, time management, and perseverance. The culmination of their hard work was celebrated in a special ceremony, where each student received their well-deserved Children's University graduation certificate.

Strong Home and School Engagement

In 2024, the Parents & Friends Committee continued to meet twice a term to look at ways they could further support the school, through building community and raising money to benefit all our community.

Members of the P&F supported the school with the following:

- Setting up the gym for the annual Disco and purchasing decorations and treats
- Continued to provide support with running the second-hand uniform shop
- Worked with students from Reception – Year 6 and individually made all the Mothers/Special VIPs gifts and Fathers/Special VIPS gifts. They also ran the stall/s with the help of the Year 6 students
- Purchased the Year 6 Graduation Crosses

- Contributed to the Year 6 Graduation festivities
- Organised and ran the Quiz Night
- Organised and ran a keepsake fundraiser
- Ran ice block sales on Tuesdays at second break
- Provided funds for the staging of the Christmas Concert and
- The purchase of Saint David's sports tops for use at interschool sports carnivals

Seeking feedback from all members of the school community is always an important aspect to drive continuous improvement in all areas of school life. In 2024, the following surveys were completed:

- Pulse Wellbeing Survey- Students. Conducted each term
- Wellbeing & Engagement Survey- Students
- Living Learning Leading Survey- Parents/Caregivers, Students and Staff

The following events were held during 2024 which strengthened the engagement between home and school:

- Meet & Greet Evening
- Weekly Playgroup
- Learning Conversations in Terms 1 & 3
- Community Prayer
- Masses & Liturgies
- Regular Assemblies
- Saint David's Parish School Mass & Celebration Day
- Shrove Tuesday Community Event
- Mother's/ Special VIPs Day Morning Tea, Liturgy & Stall
- Father's/Special VIPs Day Breakfast, Liturgy & Stall
- Parish and Family Mass each term
- Sports Day
- Grandparent's/ Special VIPs Liturgy and Morning
- Instrumental Concert
- VIP Information Evening with Partner High School (Gleeson College)
- Book Fair
- New Reception Parent Information Meeting/s
- School Christmas Concert
- Celebration of Learning, Open Morning

It is worth noting that the Living Learning Leading Survey- Parent/Caregivers results demonstrated a greater satisfaction with community building in 2024 as compared to the previous year in 2023.

Effective Administration and Resources

Capital Projects 2024

- Upgraded Junior Primary play area in the Courtyard
- 2 new Daikin 80W XL A for Transportable classrooms
- Upgrade of Administration Offices including purchase of 6 new secure cylinders (locks)
- Admin Office Furniture
- Entrance to the school, bitumen work completed
- Purchase of 50 new Year 3 Laptops for 2025
- 10 Student Tables, 2 Mobile Storage
- 12 new motors purchased for gym louvres that needed replacing
- Additional furniture for Mary MacKillop Centre
- Purchase of Teacher Laptops and Administration Laptops
- Purchase of 45 student iPads for 2025
- Upgrade to the network system
- Repair of Library/OSHC due to car fire

I wish to thank the staff for their commitment to their profession for the work they undertook throughout 2024 to provide opportunities for students to thrive in their learning.

I wish to acknowledge, Fr James Jeyachandran, OMI, Parish Priest, the School Board for their ongoing commitment to the financial stewardship of Saint David's Parish School, and to the Parents and Friends for their positive and proactive involvement with our school community.

I also wish to thank and acknowledge our Finance committee, in particular Treasurer, Carolyn Reed and to Anthony De Leo, School Board Chair. Their insight, commitment and wisdom was greatly appreciated by the Board and the wider community.

Mia Harms
PRINCIPAL

SCHOOL BOARD TREASURER'S REPORT

On behalf of the Saint David's Parish School Board, I present to you the Treasurer's report for 2024. I thank the School Board and the community of Saint David's Parish School for the honour of holding this position.

Saint David's Parish School continues to operate under a sound financial position due to careful and considered budgeting and planning to ensure that funds are expended to support and facilitate learning and infrastructure. To place this year's result in perspective, we have compiled a comparison of the financial results for the current year (unaudited) with comparisons to the year prior.

SAINT DAVID'S PARISH SCHOOL FINANCE BOARD REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

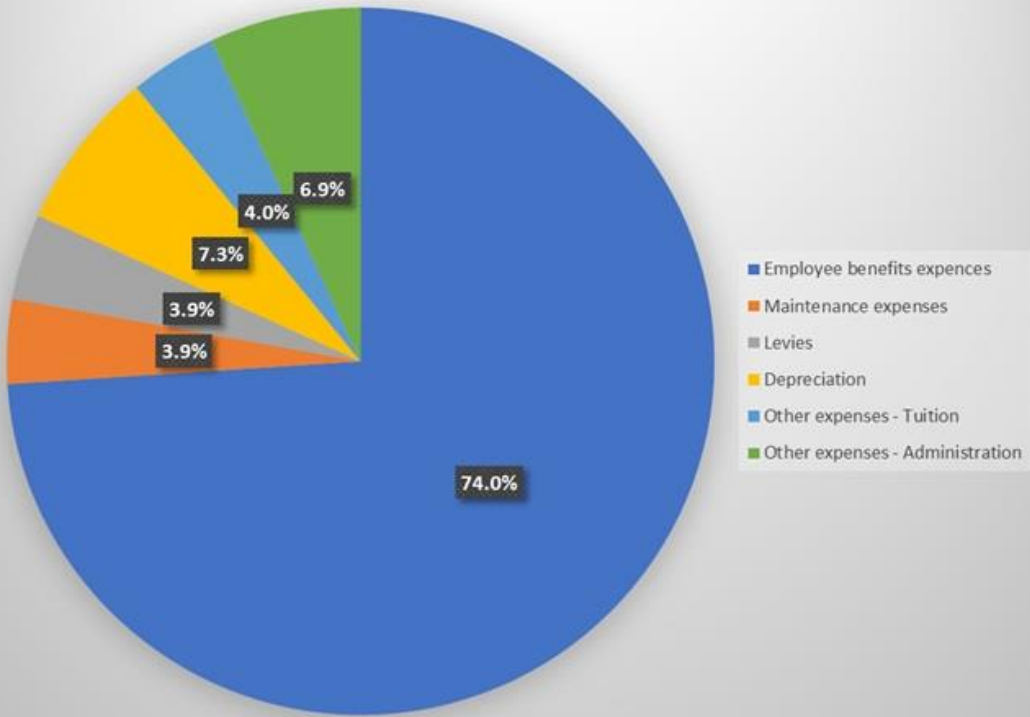
	2024	2023
	\$	\$
STUDENT NUMBERS as at August Census	364	380
INCOME		
Student Fees - NET	806,563	808,406
Average Fees Per Student	2,216	2,127
Recurrent Grants	5,407,413	5,241,690
Other Income	790,187	837,600
Interest Income	20,151	10,262
	<u>6,217,751</u>	<u>6,089,552</u>
	<u>7,024,314</u>	<u>6,897,958</u>
Income Per Student	19,298	18,153
EXPENSES		
Employee benefits expences	4,895,367	4,411,430
Maintenance expenses	255,636	435,437
Levies	259,827	259,838
Depreciation	484,772	434,457
Other expenses - Tuition	264,714	238,414
Other expenses - Administration	457,443	890,617
	<u>6,617,759</u>	<u>6,670,193</u>
Expenses Per Student	18,181	17,553

Overall result

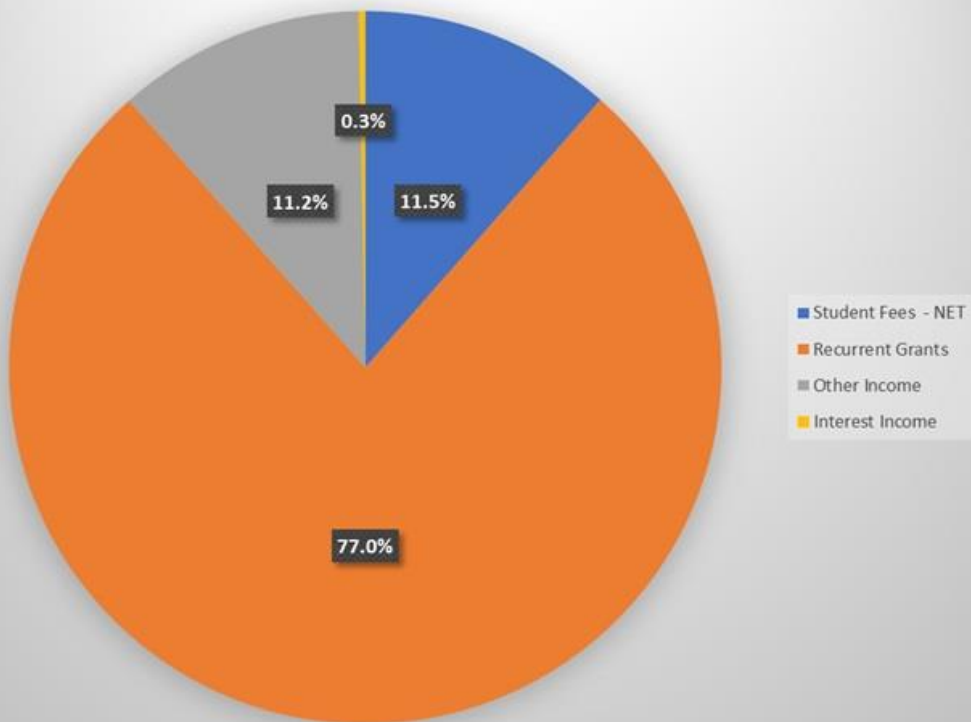
The school reported a cashflow surplus for 2024 of \$362,632 (budget position \$141,512) compared to \$563,736 in 2023. Capital expenditure for 2024 totalled \$368,681 and included Stage 1B (2 classroom conversions), Year 3 laptops, and upgrade to the Administration Building.

We must also recognise the P&F. The support they provide the school with fundraising and the subsequent financial contribution to the school along with helping build the community spirit by holding events is outstanding.

2024 Expense



2024 Income



Carolyn Reed
TREASURER
SCHOOL BOARD

SCHOOL BOARD CHAIRPERSON'S REPORT

As the 2024 School Board year draws to a close, it is the perfect opportunity to reflect on the year that was and the people who have contributed and supported Saint David's growth and development. The School Board had a dynamic and diverse range of members who provided a broad and detailed insight of current and future policy; ensuring that Saint David's Parish School not only continued to meet the needs of its staff, students and parents, but remained relevant and respected by the greater community.

The 2024 School Board consisted of:

President: Fr James Jeyachandran OMI

Chairperson: Anthony De Leo

Principal: Mia Harms

Deputy Principal: Luke Ferguson

Treasurer: Carolyn Reed

Minutes/Secretary: Emily Cai

Parents and Friends: Brenda Klose

Staff Representative: Jenny Everuss

General Members: Stephanie Henderson, Mary Stovell, Kristy Tohl, Stacey Hampton

A special mention to Debbie Graber who consistently presents the detailed school finance reports and maintains a strict overview on the budgeting of Saint David's Parish School. Debbie's passion for Saint David's Parish School is evident by her focus on the improvement of facilities and grounds to benefit the staff, students and parents of the school.

During the year, the School Board continued to review and modify policies to ensure they meet the school's values and the needs of staff, students, and parents. Leader of Learning Corey-Lee Lewis presented student assessment data from the Year One Phonic Screening check, NAPLAN and DIBELS, providing context to the outcomes and the strategies that had been implemented and would continue to be implemented to support students and to improve future outcomes.

The 2024 school year saw renewed focus on community and togetherness, driven primarily by Mia and Luke. One of the highlights for me was each morning when I would drop off my children, either Mia or Luke, sometimes both, would be in the yard welcoming parents and students alike. The school community had yearned for the opportunity to come together and Mia and Luke, along with the school staff and P&F, certainly worked to deliver this in 2024. The Mother's Day and Father's Day morning teas, Grandparents' Day, Sports Day, Quiz Night and End of Year Concert to name a few.

The introduction of Banjo with an intended focus on wellbeing for students and staff inadvertently extend to parents as well, who revelled in catching a glimpse of him in the yard. I am excited to hear what 2025 will deliver.

A huge thank you to all School Board members who have volunteered their time on a Tuesday evening to attend meetings and contribute to discussion.

Finally, on a personal note, this is my last report as Chair and a member of the Saint David's Parish School Community. As a family, we have been a part of the Saint David's community for the last 18 years, so it is with sadness that the time has come to move on. I know the school has a strong strategic direction under the leadership of Mia and Luke and I am excited to see all the amazing things Saint David's Parish School will achieve in the 2025 school year and beyond.

Anthony De Leo
CHAIRPERSON – SCHOOL BOARD

PARENTS AND FRIENDS COMMITTEE (P&F) CHAIRPERSON'S REPORT

The Parents & Friends (P&F) Committee continued to focus on strengthening our school community, supporting students and staff, and running fundraising initiatives that contribute meaningfully to Saint David's Parish School. In 2024, we remained committed to:

- Making a positive impact on families and teachers
- Providing opportunities for the school community to connect
- Ensuring fundraising activities remain sustainable
- Encouraging student involvement in giving and service
- Offering practical support, such as through school events and uniform assistance
- Fundraising & Events

The P&F was involved in several key fundraising and school events throughout the year, including:

- Mother's and Father's Day Stalls – Students participated in workshops to create gifts, reinforcing the value of giving and community service. Leftover stock was donated to Mini Vinnies.
- School Disco – P&F provided glow sticks, lollipops, and decorations, creating a fun-filled evening for students.
- Quiz Night – This event provided a wonderful opportunity for community engagement, with generous donations from local businesses supporting the night's success.
- Weekly Ice Block Sales – Introduced in Term 4, providing a small but steady fundraising opportunity.
- Second-hand Uniform Shop – Continued to support families by offering affordable uniform optionally.

Community Contributions

Throughout the year, P&F was able to support various school initiatives, including:

- Year 6 Graduation – A contribution was made to help offset costs for families.
- Sports Equipment – Additional resources, including balls, netball rings, skipping ropes, and cricket sets, were provided to enhance student access to play equipment.
- Christmas Event Funding – While the Christmas Concert was cancelled due to weather, P&F has committed to ongoing support, ensuring that funds are available for future events.
- Larger School Projects – P&F remains committed to co-funding significant school projects that benefit the broader school community.

Acknowledgements & Looking Ahead

We extend our gratitude to all volunteers, staff, and families who contributed throughout the year. Your support has helped strengthen our school community and provide meaningful experiences for students.

Planning is already underway for 2025, with key focus areas including:

- Enhancing the Mother's Day Stall, incorporating locally sourced gifts
- Honour Board – A draft design has been proposed, pending final approval
- Butterfly Garden – A sustainability project to attract pollinators to the school
- Strengthening community engagement – Exploring new ways to increase volunteer participation
- Quiz Night 2025 – Scheduled for early Term 3, with individual ticket options to improve accessibility
- Parent Gathering During the Disco – Investigating a social space for parents, possibly with a coffee van and refreshments

At this stage, committee roles for 2025 have not yet been confirmed, and we encourage any interested parents to get involved. We look forward to another exciting and impactful year in 2025!

Kristy Tohl

CHAIRPERSON

PARENTS & FRIENDS COMMITTEE

PARENTS AND FRIENDS TREASURER'S REPORT
As at 31 December 2024

Income	2023 Surplus B/Forward	\$ 27,275	\$ 27,275
Funraising			
Uniform Sales		\$ 2,526	
Mothers Day		\$ 1,931	
Fathers Day		\$ 2,395	
Quiz Night		\$ 3,289	
Disco Money		\$ 419	
Keepsakes		\$ 1,295	
IceBlocks		\$ 1,155	
Easter Raffle		\$ -	
Bulbs		\$ -	
Movie Night		\$ -	
Entertainment Book		\$ -	
Wine Sales		\$ -	
Xmas		\$ 210	
Income			\$ 13,220
Total income			\$ 40,495
Expenditure			
Fundraising			
Mothers Day		-\$ 1,608	
Fathers Day		-\$ 2,391	
Quiz Night		-\$ 1,299	
Disco		-\$ 125	
Keepsakes		-\$ 860	
Iceblockes		-\$ 847	
Wine Sales		-\$ 8,270	
DesignAPlate		-\$ 30	
Bulbs			
Donations			
Graduation Crosses		-\$ 627	
Sport Jumper, Single, Polo's		-\$ 5,519	
sport Jumper, Single, Polo's Extra Sizes		-\$ 937	
Australia Post Card		\$ 1,014	
Xmas Concert Staging		-\$ 2,450	
Graduation Dinner paid in 2025	-\$ 1,500		
Morning Tea		-\$ 58	
			-\$ 25,614
Cumulative Parents & Friends Funds Raised @ 31/12/2024			\$ 14,881
2024 GL			
Income	4900-00-00	\$ 13,220	\$ 13,220
Balance B/F	4900-00-01	\$ 27,275	\$ 27,275
Expences	4650-00-00	\$ 25,614	-\$ 25,614
			\$ 14,881
	Suplus @ 31/12/25	GL Total	\$ 14,881

Debbie Graeber
BUSINESS MANAGER

5.7.1

ASSISTANT PRINCIPAL – RELIGIOUS IDENTITY AND MISSION (APRIM) REPORT

Our 2024 school year at Saint David's was filled with many wonderful moments and our theme for the year was based on the quote from St Mary of the Cross MacKillop 'Let us be joyful and thank God' (1874). The good work of Mary MacKillop was incorporated in a variety of ways into classroom learning and teaching throughout the year, with the annual event of MacKillop Fete Day celebrated by all students in August, organised by our Year 5 and 6 students.

Staff began the year with a combined Regional Schools Mass at St Francis Xavier's School in Wynn Vale where all four schools gathered for Mass celebrated by Fr Kym. Following Mass there was opportunity for all staff to reconnect with colleagues and develop new connections with staff from our four Regional Schools.

Volunteers from Year 5 and Year 6 students eagerly engaged in Mini Vinnies throughout the year, enthusiastically promoting and assisting with social justice initiatives which in turn supported our local Tea Tree Gully Vinnies Conference. Our school community once again generously supported by bringing in donating for initiatives such as Caritas for Project Compassion, canned food drives, Christmas Giving tree and hamper appeals.

Pancakes were once again enjoyed before school on Shrove Tuesday in the courtyard. This community event was very well attended with families coming together enjoying pancakes made and served by staff.

Our Year 4-6 classes attended Ash Wednesday Mass with parishioners and our R-3 students participated in a liturgy led by Father Joshua. St David of Wales Feast Day was celebrated with a whole school Mass, followed by time spent in classes, with buddies engaging in exciting learning about St David.

Whole school community events such as Mother's Day, Father's Day and Grandparents and Special Friends Day were celebrated and very well attended in 2024. Guests had the opportunity to be part of liturgies, being able to celebrate prayerfully with students, visit classrooms to see learning spaces and engage in various activities. A food treat was incorporated into all of these celebrations. In 2024 students also had the wonderful opportunity to work with P & F members who kindly gave of their time to assist each student to create a gift for the Mother's/Special VIP's and Father's/Special VIP's Day stall. Students then got to purchase a gift from this stall to take home for their loved ones. A big thank you to the parents who gave of their time to assist with this initiative.

Our Staff Reflection Day was held at MacKillop Precinct in Kensington, led by Paul Murphy. During this day Paul helped us all develop our understanding of Mary MacKillop deepening our understanding of her challenges and struggles and how her faith was unwavering, and she continued even when times were tough. Staff had time to explore the Museum and had a tour guided by Paul of the Kensington Precinct.

There were numerous liturgical celebrations for students, year level teams and the whole school community to gather to pray. In 2024 we gathered in Semester 1 for Community Prayer in the morning, to start the day and then in Semester Two we gathered in the afternoon, just before leaving to go home. This gave more opportunity for parents to join us, those available at the start of the day and those at the end. Masses were celebrated with classes and year level teams throughout the year in the Church with parishioners. Teachers also planned and led class liturgies which were held in our redecorated Chapel. Parents, caregivers and grandparents gathered for these celebrations.

Saint David's Parish School students enrolled in the Sacramental Program and continued on their faith journey in Semester 1, preparing with families from our Regional Schools, St Francis Xavier and Our Lady of Hope and the Parish group, celebrating their First Communion and Confirmation on Saturday 18 May. Due to Fr James being on Sabbatical leave the Sacramental Program that normally begins in Semester 2 did not meet for a preparation workshop and will do so in Term 1, 2025 on Fr James' return.

Our 2024 Thanksgiving Mass celebrated by the whole school community was on Wednesday 4 December. We reflected on the wonderful year we had shared together as a faith filled community and farewelled staff who were leaving our community. Families and friends gathered to celebrate Mass with our Year 6 students for their Graduation Mass on Tuesday 10 December at 6pm. On this evening our two St Mary of the Cross Award recipients were announced, Scarlett Natale and Keegan Barnes for their commitment to upholding the Catholic values of the school, for their continual modelling of words and actions of Mary MacKillop.

In 2024, we worked with local MP Olivia Savvas to present, for the first time at Saint David's Parish School, the prestigious Molly Byrne Award to one of our Year 6 students, Lacy Butler. The Molly Byrne Award is a tribute to the first Labor woman in South Australia's Parliament, a single mum, and the former Member for Tea Tree Gully. The award celebrates students who demonstrate the qualities of hard work, perseverance, and resilience.

In April 2024 our school community was sad to say farewell to Fr Joshua Nash who had worked closely with us at Saint David's Parish School in numerous ways such as celebrating class and whole school Masses, leading families in the Sacramental Program, leading faith formation for staff meetings and cooking pancakes to support our Community Event on Shrove Tuesday. We wished Fr Joshua well as he moved to his new position in Queensland. We welcomed Fr Vincent Obialor and Fr John McGinty who celebrated class and whole school Masses with our students and families throughout the year. We wished Fr James well as he left us in July for his sabbatical leave and we missed him during his four months away from Tea Tree Gully Parish, but at the same time we were happy for him to have this opportunity. We look forward to having Fr James return in 2025. Finally, we thank Fr James, Fr Joshua, Fr John and Fr Vincent who we have been fortunate enough to have help our school community throughout 2024 supporting and helping grow our faith community.

Jenny Everuss

APRIM

OUT OF SCHOOL HOURS CARE (OSHC) REPORT

Our OSHC service has continued to provide care during both term time and school holidays with a total of 246 individual students attending one or more sessions throughout the school year. This equates to around two thirds of children enrolled at Saint David's Parish School, really a remarkable number.

Finances and Improvements

Our building and equipment have been maintained regularly by Angus McLean with additional support of electricians, dishwasher services and plumbers as needed. We have also organised extra cleaning services during the vacation care period. The government increase in childcare subsidy for many families along with maintaining the OSHC fees at the rate declared in 2023 has ensured that our families are able to continue to access our services. Thank you again to Debbie Graeber our school Business Manager for her work in supporting our OSHC space.

Staffing

Our staffing team has had a number of changes with some very briefly working here and some longtime staff. Our three 4th Year teaching students Sharna Tye, Chelsea Dand and Charli Stevenson completed their degrees and have all left our service for teaching positions. Unfortunately, the permanent qualified educator Bridgette Sibly appointed last year was offered a leadership position at her old service shortly after commencing with us and decided to hand in her resignation. Although we decided against re-advertising at this stage, we were fortunate in acquiring a new casual staff member, as a result of the recruitment procedure, Juliet Hartwell who has complemented our existing educator team. At times we have struggled with staff availability, and this has resulted in signing up with Switch to access relief staff although due to the entire sector experiencing the same dilemma relief staff were not always able to be provided. This continues to necessitate the use of capping sessions and waitlists at times.

Professional Learning

Our team has continued to review the learning from our Trauma Informed Care training the previous year sharing strategies with new staff. All staff have completed food safety training and are current with first aid training, RRHAN certification and all training required by CESA. Peta Jordan and I have attended a variety of professional learning opportunities and Hub meetings with both CESA and OSHC SA taking back ideas and information to utilise at our service. We have also developed a strong connection with our Be You consultant and will continue to explore and further develop wellbeing strategies at our service throughout 2025.

Mim Everett
OSHC Director

5.7.3

WORK HEALTH AND SAFETY (WHS) REPORT

The following is a summary of WHS performances for the reporting period 1 January 2024 – 31 December 2024.

Staff Training

- First Aid in an Education Setting
- CPR & Defib Training
- RRHAN Update
- Camps and Excursions
- Food Safety Training
- CESA – Key SACCS Documents
- Cybersecurity for schools
- Privacy for Schools
- Workplace Behaviours for Schools
- Safeguarding Essentials
- Mental Health in the Workplace
- Cross-Cultural Competency in a Catholic Context (NATSICC)

Activity

- Tree inspections and maintenance - April 2024
- Fire Safety equipment inspections and testing - January & July 2024
- Electrical testing and tagging - July 2024
- Asbestos inspection and register updated - October 2024
- Roof safety systems inspected and certified - October 2024
- Quarterly lift servicing – 2024
- First-aid kits audited and updated – December 2024

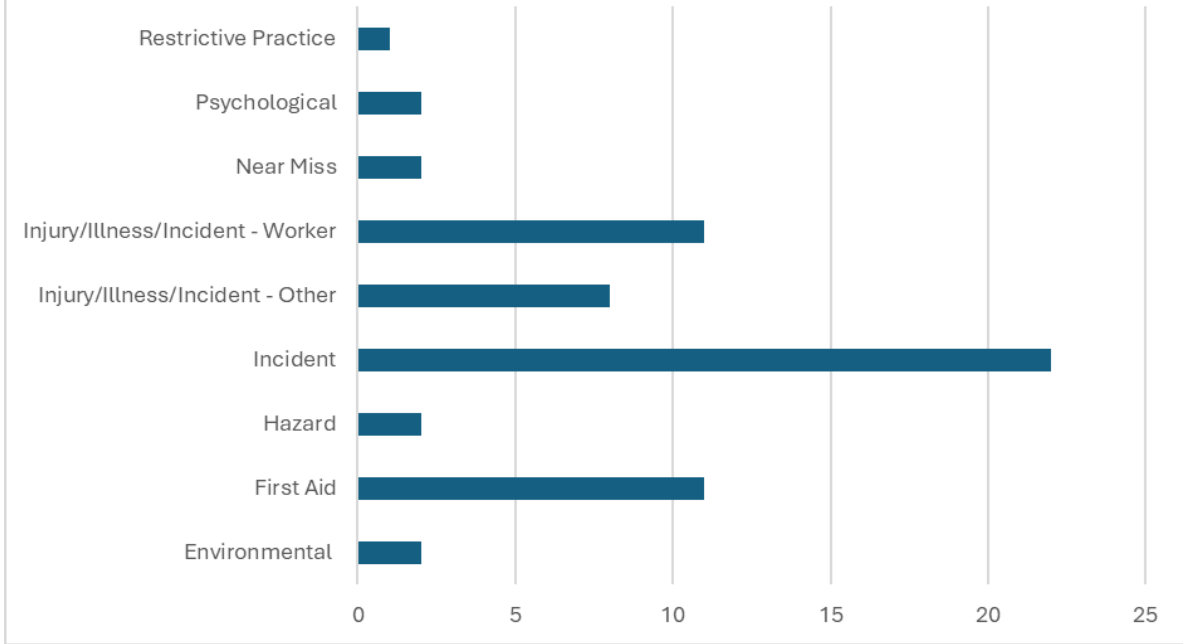
Other

- Emergency procedures reviewed with evacuation and lockdown drills carried out each term
- Staff Reflection Day in June 2024

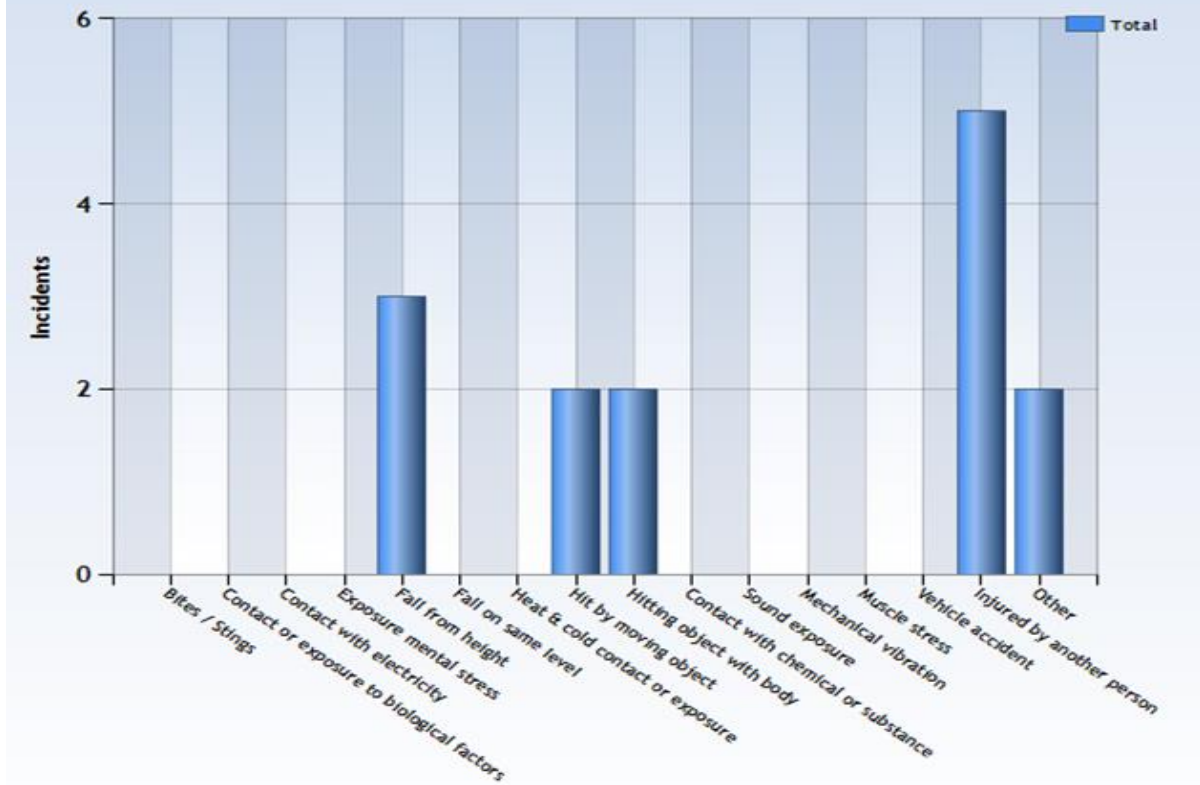
Incidents

A total 61 reports were recorded which detailed incidents, near misses and/or injuries. It is important to note that not all reports resulted in injuries.

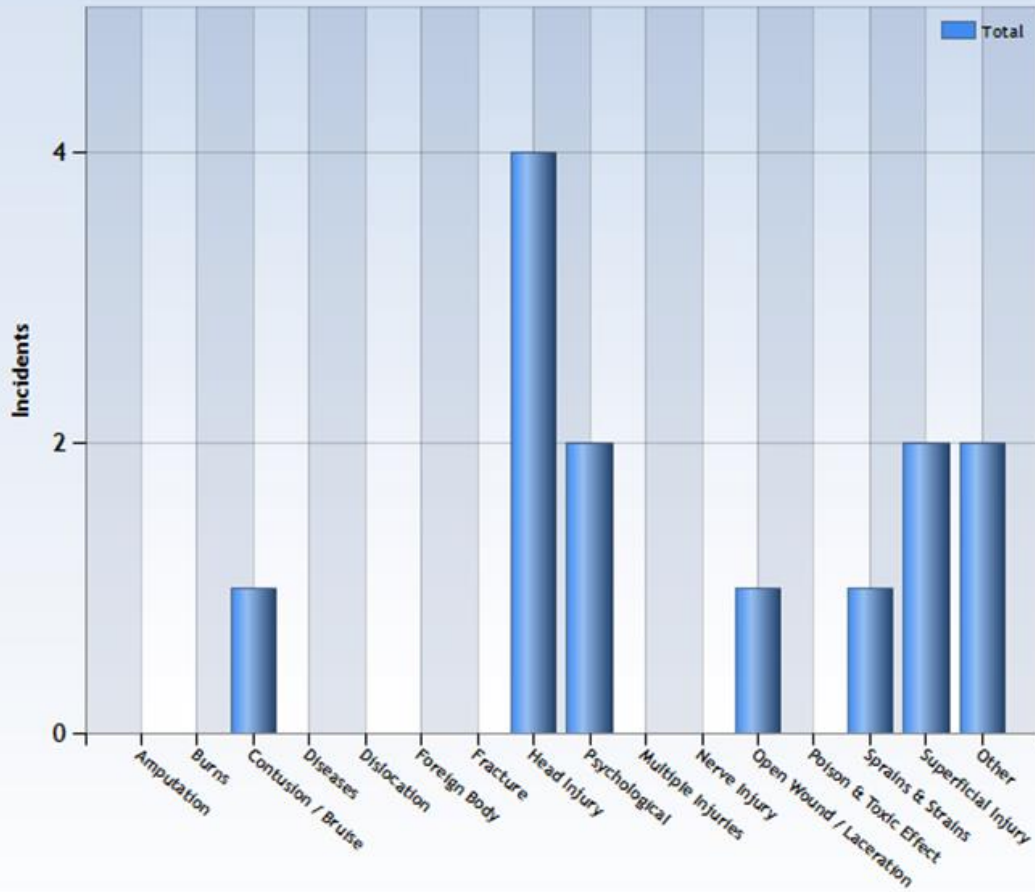
Count of Incident Type



Mechanism of Injury



Nature of Injury



Tracy Roberts
WHS COORDINATOR